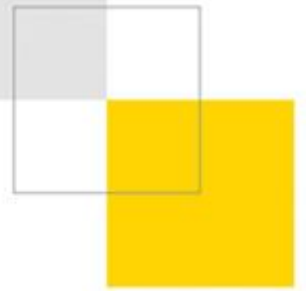




SHELL MALAYSIA SCHOLARSHIP CANDIDATE GUIDE





PURPOSE

This guide is aimed to assist you with your application for the 2016 Shell Malaysia Scholarship Programme. The following questions were previously designed for candidates applying for a Shell Assessed Internship therefore you are required to follow the guided answers provided in **RED** below to ensure a smooth application.

CONTACT INFORMATION

If you have any queries regarding this guide or any general queries, please contact careers@shell.com



CANDIDATE GUIDE


1. Please select “Build or select profile using this site” and click on “Continue”


Home Search openings Search results Login/Create login Profile source Social networking information

Profile source

The following options allow you to create or import a profile from various sources. The system will guide you through the application process. Please review your results before the final submission.
Select a method to add your profile

Build or select profile using this site

 LinkedIn

 Facebook

Continue Back

2. Please select “Yes” at this question and click on “Next”, if you select “No” the system will automatically knock you out.



Shell Eligibility

* Are you pursuing a Bachelors, Masters or Advanced degree or do you hold one of these degrees?
Yes


Equivalent Qualifications:

- Advanced/Higher/Graduate Diploma
- Bachelor's Degree
- Post Graduate Diploma
- Professional Degree
- Master's Degree
- Doctorate (PhD)
- Doctorandus
- HBO
- HEAO
- HS
- HTS
- Registered Accountant
- Registered Controller
- TWAIO
- MBA
- Mphil
- DEA/DESS
- Ingenieur
- Doctor Ingenieur
- Dinlom Ingenieur

Previous Clear Close Save as draft Next



3. Upload your CV/Resume and Cover Letter here. Uploading of your CV/Resume is mandatory.



CV Upload

Please upload your CV using the browse and upload or Copy/ Paste functionality below.

Please note that the "Right click" functionality has been disabled on this page. Please press Ctrl + V to paste your copied CV

Resume/CV

Choose one of the methods below to submit your resume/CV.

Use a resume/CV from my profile Select the resume/CV you'd like to use:
 Upload my resume/CV from my computer My Resume 2013
 Enter my resume/CV by typing or copying it in

Please upload your Cover Letter using the browse and upload or Copy/ Paste functionality below.

Please note that the "Right click" functionality has been disabled on this page. Please press Ctrl + V to paste your copied Cover Letter

Cover letter

Choose one of the methods below to submit your cover letter

Upload my cover letter from my computer File to upload: No file chosen
 Enter my cover letter by typing or copying it in Name this cover letter:

4. Upload any additional attachments that you may have and click on "Next". You can just click on "Next" if you do not have additional attachments.



Additional Attachments

If you have any attachments that would support your application, you may upload them here. Follow these instructions:


1. Click 'Browse' to search your computer for the file to upload.
2. Select the category of the attachment from the dropdown menu. You may upload additional files by clicking the 'Attach more files' link. You can only upload up to four documents to our system. Each document file size should not exceed 2MB (e.g. videos not recommended).
3. Click the 'Upload' button to upload all selected attachments.

NOTE: Only Microsoft Word documents with extension *.doc & *.docx, Adobe Acrobat PDF with extension *.pdf, HTML documents with extension *.HTML and images with extension *.JPG & *.GIF are allowed.

File 1: No file chosen



5. Proceed to fill up your contact details and click on “Next”




Contact Details

Please record your full name as indicated in your legal identity document (for example – passport, national ID, or travel document)

* First name <input type="text"/>	Middle name <input type="text"/>	* Last name <input type="text"/>
* Current address (line 1) <input type="text"/>	Current address (line 2) <input type="text"/>	* Country Malaysia
* City <input type="text"/>	* State/Region/Province Select one	* Zip/Postal code <input type="text"/>
* Home phone <input type="text"/>	* Mobile Phone <input type="text"/>	Work phone <input type="text"/>
Fax <input type="text"/>	* Email <input type="text"/>	Web address <input type="text"/>

6. Please answer the questions below and select “Next” to proceed.



Additional Information

* How did you hear about this opportunity?
Select one

If "Other", please specify.


If "Referral by Shell Employee", please provide the following information:

Referrer's Name

Referrer's Email Address



7. Please answer the questions below and select “Next” to proceed.



Conflict of Interest

Why are we asking for this information?

***Are you (or have you been within the last 12 months) a Government Official?**

If “Yes,” what agency, ministry, department of a government, partly or wholly owned government company, political party or public international organization are/were you affiliated with?

If “Yes”, what is/was your job title?

***Are any of your immediate family members Government Officials?**

If “Yes”, what is the name of the Government Official?

If “Yes”, what is their relationship to you?

If “Yes”, what agency, ministry, department of a government, partly or wholly owned government company, political party or public international organizational are they affiliated with?

If “Yes”, what is their position title?

***Are you currently involved or have ever worked within the last 3 years in the Shell audit process or in the planning of the Shell audit process?**


If “Yes”, please state the period of work.

***Do you have any financial arrangements (including retirement funds) with Shell’s current or Shell’s prospective auditors? Please note that Shell’s current auditor is PwC and Shell’s prospective auditor is EY?**



8. Please answer the questions below and select “Next” to proceed.

- In which country did you attend or are you attending school?
Please select the country you are currently attending University. Select “Malaysia” if you are currently not attending University.
- From which college, institute or university did you earn your degree? Or, if still working to complete your degree which school are you attending.
If your University is not listed or you are currently not attending University, please select “Other”.
- If you selected “Other”, please specify the name of your college, institute or university.
If your University was not previously listed please indicate your University name. If you are currently not attending University please type “Not Enrolled”.
- Which of the following most closely describes your degree program?
Please select the option that most closely describes your current/future degree program
- If you selected “Other”, please specify your degree program.
Please select your current/future degree program if you have selected “Others-Other”.



Highest Level of Academic Qualifications

*In which country did you attend or are you attending school?

*From which college, institute or university did you earn your degree? Or, if still working to complete your degree, what school are you attending?


If you selected "Other", please specify the name of your college, institute or university.

*Which of the following most closely describes your degree program?

If you selected "Other", please specify your degree program.



9. Please answer the questions below and select “Next” to proceed.
- In what year did you earn your degree, or if you are still working to complete your degree, when do you anticipate graduating?




Highest Level of Academic Qualifications

* In what year did you earn your degree, or if you are still working to complete your degree, when do you anticipate graduating?

* In what month did you earn your degree, or if you are still working to complete your degree, what month do you expect to graduate?


10. Please answer the questions below and select “Next” to proceed.



Prior Shell Work Experience

* Which of the following most closely describes any experience you have working for Shell as either a contractor or direct Shell employee?

11. Please answer the questions below and select “Next” to proceed. Click on the “CTRL” button to select multiple languages.



Languages

Check this box if English is NOT your first/bilingual language. Your answer will help us identify whether to make adjustments to our assessments to take account of your language skills.

English is not my first/bilingual language

* Select from the list each of the languages you are able to speak, read and write fluently. (Please ensure that you select your native language as well.)

Afrikaans
Albanian
Amharic
Arabic

* Select from the list each of the languages you are able to speak, read and write at an intermediate level.

I am not able to speak any additional languages at an intermediate level.

Afrikaans
Albanian
Amharic


* Select from the list each of the languages you are able to speak, read and write at a beginner/elementary level.

I am not able to speak any additional languages at a beginner/elementary level.

Afrikaans
Albanian
Amharic



12. Please answer the questions below and select “Next” to proceed.




Career Preference

*** Which of the following most closely describes your future career preference?**

*** Please select your preferred area of interest.**

*** Please select your secondary area of interest.**

13. Please select “Malaysia” and click “Next”




Country/Region of Interest

*** Select from the list below the country you are applying to.**

PLEASE NOTE: It is critical that the country selected matches the country website from which you started your application.


14. Please select “No” and click “Next”



Validation Questions

*** Have you applied for any student or graduate opportunity through the www.shell.com/careers or a local Shell country careers website in the last 12 months?**

15. Please select “yes” and click “Next”




Additional Information

*** Do you currently have the right to work for anyone other than your current employer on a permanent basis in Malaysia?**

(Please note that holding a student visa does not constitute holding a valid visa for full time employment. Visas or work permits must be in date and have no restrictions to work on a permanent basis in Malaysia where the job is located)



16. Please answer the questions below and select “Next” to proceed. If you are currently not attending University, please select “Others”.




Additional Information

***Please indicate your current grades based on the formal grading metrics of your graduating university**

Select one


17. If you have selected “Others” please state your most recent grades from your school or pre-university.



Additional Information

***If you have selected "Others" please state your grades.**

18. Please select “Not Applicable” and click “Next”




Internships

***If you are applying for internship position, which year of studies are you currently in?**

Select one

19. Please answer the questions below and select “Next” to proceed.



Additional Information

***If you have completed your studies, what is the highest level of education you completed? If you are still working toward the completion of your degree, what degree are you working to complete?**

Select one

***Are you willing to relocate within our operations in Malaysia during your internship/employment period with us?**

Select one


***Have you ever been awarded a scholarship award in the last 4 years of your studies?**

Select one

Please indicate the name of the organisation/institution that has provided the scholarship to you.



20. Please answer the questions below and select “Next” to proceed.




Additional Information

* Are you sponsored or have a scholarship that bonds you to an institution or organization?

Select one

21. Please answer the questions below and select “Next” to proceed.

- Do you have any internship or project experience work in the last 4 years of your studies?
Please select “Not Applicable”



Additional Information


* Do you have any internship or project experience work in the last 4 years of your studies?

Select one

* What is the highest level of English qualification that you currently have?

Select one

22. Please answer the question below and click “Next” to proceed.




Additional Information

If you are applying for a Scholarship opportunity, please select the type of Sponsorship. Please skip this question if you are applying for an Internship Opportunity.

If you are applying for a Scholarship opportunity, please indicate your preferred University that you would like to enroll in upon receiving the Sponsorship. Ex. Malaysia - Curtin University Sarawak, United Kingdom - Imperial College London.



23. Please answer the questions below and select “Next” to proceed. For race/ethnicity and gender questions you may select “I choose not to self-identify” if you do not want to declare.



***What is your nationality?**
Select one ▼

***What is your race/ethnicity?**
Select one ▼

***What is your gender?**
Select one ▼

***Which part of Malaysia are you from?**
Select one ▼

***What is your Malaysian ethnic status?**
Select one ▼

***Which is your state of birth?**
Select one ▼

If you have a disability or a long term health condition, and need us to do anything differently during the application process to enable you to do your best, such as providing an accessible interview room, or accessible e-application forms or sign language interpreters please select "Yes".
 Yes

If "Yes", please provide more details.

Empty text area for providing details.

Previous Clear Close Save as draft Next

24. Please submit your application.